**NOTES OF THE PATIENT PARTICIPATION GROUP WEDNESDAY 20TH JANUARY 2021**

**Present:** Barry Rogers (chair), Joanna Antemes, Elizabeth Benjamin, Kai Dada, Brian Harrison, Mary Jenkins, Mike Palin, Pamela Reader, Kathleen Sutton.

**Apologies:** Judith Benjamin, Sally Harrison and. Antony Radley

**Minutes of meeting 18th November 2020 and matters arising:** minutes accepted with no corrections. No matters arising.

**Practice Update:** This was emailed to the PPG members before the meeting.

* Osteoporosis Group – next meeting via Zoom 27th January, an open meeting. 2021 meetings will be monthly, the last Wednesday of the month.
* Phlebotomy Services – this is now in Dyneley Barn, organised by AGH phlebotomy. An appointment needs to be booked and this is done via the AGH website – on line or telephone.
* COVID vaccinations- these are currently taking place at Skipton General Hospital. The Practice only get about 72 hours notice to contact patients which is a challenge.
* Social Prescriber change - Amanda will take over from Mel.

**Discussion re. AGM 2021:** There was much discussion about the purpose of PPGs.

* Barry asked us all to think about what our PPG should do this year. This starts with defining the role our PPG has at Dyneley House from our side and from the medical side. Originally the PPG was set up (11 years ago) to aid communication between the Practice and patients. Joanna said that many activities could not happen without the PPG volunteers, e.g. flu clinics, support groups. PPGs now have a wider role, for instance WACA are developing a patient network. National Organisations are recognising that patient opinions are important.
* Communication is a challenge for the PPG and we need a broad base of opinions. The Reference Group fulfils this remit. Other ideas to spread the information about the PPG included another coffee morning and a stall at Craven Court with PPG information.
* Health inequality needs to be addressed, e.g. digital exclusion, reaching different backgrounds.
* The Constitution sets out how the PPG is managed and how to set up the AGM. A copy of the Constitution will be sent out to PPG members.

**Please let Barry know about any ideas for PPG objectives for this coming year**

**Virtual Reference Group:** The last meeting was cancelled and the new date is Wednesday February 10th at 2pm, via Zoom. Joanna or Emma will send the link out.

**Update re. WACA Patient Network:** a new meeting date will be arranged. Nick Clark will send out a video as an update for the COVID vaccine role out. Barry will send out the link when he receives this.

WACA are joining up with the Healthy Living Programme.

**Support Groups and Monthly Health Topics:** some support groups have low attendance - are we communicating these well enough (see Discussion re. AGM above)? It was thought that the pandemic means people rely on virtual meetings which reduces numbers at all the support groups.

* Patients who attend the Stroke Group and Sporting Memories say they do not want virtual meetings and will wait until face to face meetings are back. Emma is trying to help these patients get on line if this is a barrier to virtual meetings.
* Pam asked if she could advertise the Osteoporosis Meeting on Facebook which was agreed. The numbers at the virtual osteoporosis meetings is lower than the face to face meetings.
* We discussed the challenges of letting people know about future events re. data protection. For instance we cannot contact patients who may benefit from an event as this is classed as ‘marketing’.
* Monthly health topics – see previous minutes, no update this month.

**AOB:**

* To note Act as One Initiative.
* To note National Integrated Care Programme.
* Mary said that she was not going to stand for Secretary again at the AGM as she thinks her hearing is not good enough to take accurate minutes.
* Barry said that he wanted to step back from chairing the meetings but would continue to give relevant information to the Chair. Pam has agreed to be the Chair if nobody else is interested.
* The PPG thanked Mary for her hard work as Secretary.
* **Next Meeting: Annual General Meeting Wednesday 24th February 2021 at 2pm via Zoom.**